South Carolina Historical Marker Application

South Carolina Department of Archives and History

PROPOSED MARKER TITLE

_____

PROPOSED LOCATION OF MARKER

(Include a city or county map with proposed location clearly marked.)

_____

SPONSORING ORGANIZATION

(List the sponsoring organization's name as you wish it to appear on the marker.)

_____

MARKER TYPE

___ CITY-SIZE MARKER, 24" x 36", 1" LETTERS (sites in incorporated cities and towns)

___ COUNTRY-SIZE MARKER, 42" x 32", 1.5" LETTERS (all other sites)

DRAFT MARKER TEXT

(Provide a draft marker text on a **separate sheet**, following the spacing requirements given below.)

CITY-SIZE MARKER SPACING:
Title Line: 17 characters and spaces total
Marker Text: 18 lines, 27 characters and spaces each line

COUNTRY-SIZE MARKER SPACING:
Title Line: 25 characters and spaces total
Marker Text: 11 lines, 36 characters and spaces each line

NOTE: If a two-line title is necessary marker texts must be reduced by 2 lines.

Draft marker texts must be accompanied by documentation of the history and significance of the place being proposed for a historical marker. Footnotes or endnotes are not required, but copies of relevant portions of major primary and secondary sources used should be included. Contact the coordinator of the South Carolina Historical Marker Program for more information about drafting marker texts and submitting proper forms of documentation.

Draft texts will be reviewed and revised as necessary by the coordinator for spacing requirements, content, and style within 60 days. A revised draft text will be sent back to applicants for their review, further revised as necessary, and finally approved by the director of the South Carolina Department of Archives and History. The entire process from initial application to delivery of a historical marker usually takes a **minimum** of six months.

DRAFT MARKER TEXT SUBMITTED BY:

NAME _____
SPONSORING ORGANIZATION _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE _____ E-mail ADDRESS _____

[APPLICATION FEE AND MARKER PRICES ON REVERSE.]